

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 29th July, 2015 at 7.15 pm, (or at the conclusion of the Extraordinary Council meeting whichever is later) for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 16th day of July 2015

Jeff Hughes
Head of Democratic and
Legal Support Services

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 9 - 20)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Annual Council meeting held on 20 May 2015.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions (Pages 21 - 24)

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Members' questions

To receive any Members' questions.

7. Executive Report - 8 June 2015 (Pages 25 - 34)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

- (A) Adoption of the Bishop's Stortford Neighbourhood Plan for Silverleys and Meads Wards

Minute 47 refers

- (B) Risk Management Strategy

Minute 48 refers

- (C) Delivery Study Update Report

Minute 49 refers

8. Executive Report - 7 July 2015 (Pages 35 - 40)

To receive a report from the Leader of the Council and to consider recommendations on the matter below:

- (A) Tewin Conservation Area Appraisal and Management Plan

Minute 118 refers

Note – Members are asked to bring their copy of the Executive agendas to the meeting.

9. Overview and Scrutiny Annual Report 2014-15 (Pages 41 - 78)

To receive a report of the Scrutiny Chairmen 2014-15.

10. Appointment of Chief Executive (Pages 79 - 96)

To receive a report of the Leader of the Council.

11. Councillor Apology (Pages 97 - 102)

To receive a report of the Acting Monitoring Officer.

12. Joint Meeting of Executive, Committees, etc: Minutes - 20 May 2015
(Pages 103 - 106)

Chairman: Councillor P Moore

13. Corporate Business Scrutiny Committee: Minutes - 26 May 2015 (Pages
107 - 116)

Chairman: Councillor P Phillips

14. Development Management Committee: Minutes - 27 May 2015 (Pages 117
- 132)

Chairman: Councillor P Ruffles

15. Chief Officer Recruitment Committee: Minutes - 3 June 2015 (Pages 133 -
134)

Chairman: Councillor L Haysey

16. Environment Scrutiny Committee: Minutes - 9 June 2015 (Pages 135 -
146)

Chairman: Councillor J Wyllie

17. Development Management Committee: Minutes - 10 June 2015 (Pages
147 - 156)

Chairman: Councillor D Andrews

18. Community Scrutiny Committee: Minutes - 16 June 2015 (Pages 157 -
166)

Chairman: Councillor Mrs D Hollebon

19. Chief Officer Recruitment Committee: Minutes - 17 June 2015 (Pages 167 - 168)

Chairman: Councillor L Haysey

20. Health and Wellbeing Scrutiny Committee: Minutes - 23 June 2015 (Pages 169 - 178)

Chairman: Councillor N Symonds

21. Development Management Committee: Minutes - 24 June 2015 (Pages 179 - 196)

Chairman: Councillor D Andrews

22. Chief Officer Recruitment Committee: Minutes - 29 June 2015 (Pages 197 - 198)

Chairman: Councillor L Haysey

23. Human Resources Committee: Minutes - 8 July 2015 (Pages 199 - 208)

Chairman: Councillor C Woodward

24. Licensing Committee: Minutes - 9 July 2015 (Pages 209 - 214)

Chairman: Councillor Mrs R Cheswright

25. Corporate Business Scrutiny Committee: Minutes - 14 July 2015

*Chairman: Councillor P Phillips
(to follow)*

26. Audit Committee: Minutes - 15 July 2015

*Chairman: Councillor W Mortimer
(to follow)*

27. Development Management Committee: Minutes - 22 July 2015

*Chairman: Councillor D Andrews
(to follow)*

28. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.